

# Infinigence LLC – Referral Agreement

This Referral Agreement is made by and between Infinigence LLC and the undersigned party ("Referrer").

# 1. Eligibility

Any individual or business entity may participate. The referrer must be the first to introduce the referred client to the Company via email or the official referral form and must sign and submit this document within 3 business days of the first client's referral. Referral submissions must be legible and contain sufficient information for our sales team to contact the referral. The referrer must have communicated our existence to the client or one of its associates to take credit for the referral. Duplicate submissions are not eligible for payout.

### 2. Qualified Referral

A Qualified Referral is:

- A new client not previously contacted by or already known to Infinigence LLC,
- And remains in good standing (i.e., pays balances due) in full or for at least 30 days.
- Who signs a 2-year managed services plan agreement (MSP) with Infinigence LLC, or
- Who obtains "On-Demand" service with Infinigence LLC, or
- Who signs a "Contracting" partnership agreement with Infinigence LLC

## 3. Compensation Schedule

For each Qualified On-Demand Referral:

- \$25 flat payment upon service delivery and payment.

For each Qualified MSP or Contracting Referral:

- \$50 flat payment upon contract execution.
- 12% of monthly revenue for months 1-3,
- 9% of monthly revenue for months 4-6,
- 6% of monthly revenue for months 7-9,
- 3% of monthly revenue for months 10–12.

Payments are made on the 15th of each month, reflecting payments made and cleared during the previous calendar month. Total payouts end after 12 months of service delivered to the client. If a client pays in advance for the full year, referral payouts will be distributed monthly as the year progresses, rather than as a lump sum.

#### 4. Limitations

Referral payments are made only if the referred client remains active and current on their account.

The Company may deny payout if the Referrer misrepresents services, uses deceptive methods, or otherwise damages the Company's reputation.

# 5. Tax Reporting

Referrers earning over \$600 per calendar year will be required to submit a W-9. Payments over \$599 will be withheld until a W-9 is received. A 1099-MISC will be issued at year-end, as required by law.

## 6. Payments

We issue a check and mail to the address submitted on this form according to the compensation schedule. We plan to introduce electronic forms of payment, but they are not available currently.

#### 7. Miscellaneous

This agreement does not create any employment, agency, or joint venture relationship. The Company reserves the right to change or terminate the program at any time with written notice.

"Referrer agrees to treat any client or Company information as confidential and not disclose such information without written consent."

Communications or documents (including this document) shall be made by the referrer electronically to <a href="mailto:sales@infinigence.com">sales@infinigence.com</a> or by physical mail to:

Infinigence LLC - 5 Walker Hill Road - Sandy Hook, CT 06482

Referrer Name:			
Referrer Address:			
Phone:	_Email:		
Signature:		_ Date:	-